

ECIIA

Audit Report for the year ended December 31, 2021

The Audit Committee (Norbert Wagner, Austria; Ellen Brataas, Norway; Kaarina Sinersalo, Finland) has audited the Financial Statements of the ECIIA for the 12 months period ended December 31, 2021.

Issues from last year(s):

- Savings at KBC Bank: The Board agreed two years ago to close this account and transfer the money to another one. At the time of the review by the Audit Committee in July 2022, this still hasn't been realized due to travel issues related to Corona.

Should be done as soon as it is possible!

- New accounting system: Functionalities to provide remote access to the complete General Ledger for the Treasurer and Staff should be established to generate Management information timely.

A financial reporting is made for each board meeting!

- Several misclassifications occurred in the expenses: Incoming invoices should be reviewed (timely) to get the correct accounting assignment and the G/L is reviewed in detail by the Treasurer and the Secretary General prior to submitting the data to the Board and External Auditor.

The invoices are reviewed and the new accountant is according to the General Secretary doing a much better job than the one before!

New observations:

- The balance – aged clients per 31.12.2021 shows some € 24.306,--. The correct aging balance is € 650,-- and is related to the outstanding fees of one member. The difference arised from invoices which were issued in 2022.

The balance has been corrected!

- There are substantial deviations between Budget and Closing 2021 due to Covid inactivities!
- Few corrections have been asked by the External Auditor.

We suggest to discuss the corrections with the accountant to avoid similar corrections in the future!

- A square settlement agreement has been established between GC Events Brussels (Square) regarding the ECIIA conference 2022. According to the MB minutes from March, 22, 2021, top 3.2, ECIIA supports financially IIA Belgium with a pre-financing of the conference.

We suggest to mention the reason for such or similar decisions in the MB minutes in the future.

- Although the payment process complies with the criteria of an adequate Internal Control System the process could be done more efficient. At the moment Caroline scans and prints out the documents monthly, Pascale signs and Caroline emails the documents to the Treasurer. The treasurer signs and sends then the documents back to ECIIA, then the President signs the payment also.

We suggest to accelerate and facilitate the payment process by gaining the Treasurer (and the President) reading access to the accounting system to avoid costly and time-consuming scanning, emailing, etc.

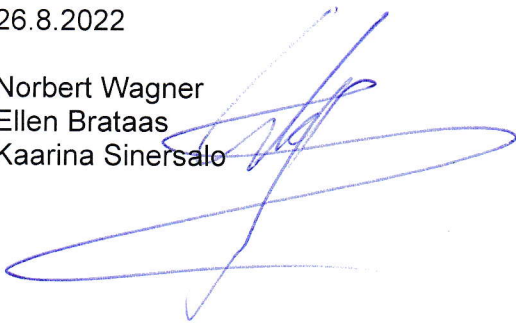
Conclusion:

The report of the External Auditors (dated 28 June 2022) states a balance sheet total of € 537.051,82 and a loss for the year of € 24.040,81 and in the opinion of the External Auditor the balance sheet and income statement of the association are free of material misstatement and have been prepared in accordance with the financial reporting framework applicable in Belgium.

Overall, internal controls are adequate. We recommend the General Assembly to approve the Financial Statements for the year 2021 as presented.

26.8.2022

Norbert Wagner
Ellen Brataas
Kaarina Sinersalo

A large, stylized handwritten signature in blue ink, written over the names of the auditors.