



GDPR Working Group

Planning and structure of the project

April,2019

Presentation

Who are who?

STERRING COMMITEE

- Manuel de Alzua (ECIIA - Chair)
- Charlotte Gabet (IFACI – Project Management)
- Pascale Vandebussche (ECIIA)
- Jonathan Moraes (IIA Spain)

- Contributors :
 - Kelly Hohan (Consultant)
 - Remmert Keijzer (IIA UK)

EXPERTS COMMITEE

- Olivier Sznitkies (IFACI, Lafarge Holcim)
- Ralf Herold (IIA Germany, BASF)
- Dr F Honold (IIA Germany, BMW)
- Devan De Paolis (IIA Italy, ENAV)
- Luis García Moreno (IIA Spain, Iberdrola)
- Carl Best (UK)
- J Bedouche (FERMA)

Project management

Overall objectives

- Promote good governance and internal audit alongside the GDPR
- Develop a short guidance to be used as advocacy tool for the new GDPR guidelines
- Collect “best practices” regarding the role of internal audit and good governance for GDPR implementation
- As a secondary objective, identify tips and best practices to audit the compliance with GDPR



Project management

Specific objectives

Define the subjects to be covered defining good governance and the role of internal audit in GDPR :

- Specific role of internal audit
- Added value for the Board/AC, Senior Mgt,....
- Type of audit for GDPR
- Deal with GDPR for data in audit process
- Relation with the second line
- Relation with the first line
- ...



Project management

Stakeholders' roles

Steering Committee

Overall coordination of the Project, by :

- Designing the key components of the project management (resources, deliverables, timeline) ;
- Coordinating tasks and stakeholders ;
- Monitoring task implementation ;
- Facilitating and supporting ExpertCo contributions;
- Liaising with the PAAC and National Institutes.

Expert Committee

Expertise sharing and contributions for research component :

- To support the design of the survey:
 - ✓ Targets identification
 - ✓ Questionnaire
- To directly contribute to the survey itself ;
- To review draft report (technical aspects)

Consultant

Project management support and survey roll-out :

- Review of the target's profiles ;
- Review of the questionnaire ;
- Roll-out of the survey ;
- Conduct interviews ;
- Data analysis ;
- Report preparation.

Identification of research items and targets

Project management

Planning

		March				April				May				June				July				August				September				October				November			
		w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4				
Kick-off	STEERCO	█	█																																		
Detailed timeschedule	CHAIR	█	█																																		
Introducing the Consultant	PVDB	█	█																																		
Closing the Experts list	PVDB	█	█																																		
Approval timeschedule & roles	STEERCO	█	█																																		
Organize ExpertsCo meeting	PM				█																																
ExpertsCo meeting - Introduction	EXPERTSCO				█																																
Survey design - contributions	ALL				█																																
Survey design - consolidation	PM / STEERCO				█																																
Survey design - Debrief	EXPERTSCO				█																																
Survey design - revision	PM				█																																
Survey design - Approval	EXPERTSCO				█																																
Endorsement from NIs on targets	PM				█																																
Survey & Interviews preparatory	STEERCO				█																																
Survey & interviews roll-out	Consultant																																				
Consolidation & 1st analysis	Consultant																																				
Debrief to STEERCO	Consultant																																				
Feed-back on V1	EXPERTSCO																																				
Final report submission	Consultant																																				
Endorsement of final report from Nis	PM/STEERCO																																				
Event	PVDB																																				
Communication & press release	PVDB																																				

PAAC meeting